

PLEASE COMPLETE USING BLOCK CAPITALS AND BLUE OR BLACK INK

Issue 2.8/0717

 School Ref. No:  School Name: 
**PAYERS DETAILS**

Surname (Mr/Mrs/Ms/Miss):   
 First Name:   
 Address: No. & Street / Road:   
 Town:   
 City/County:   
 Post Code:  DOB:  /  /   
 Home Telephone Number:   
 Mobile Telephone Number:   
 Email address:   
 First monthly payment: £  Date of first payment:  \* 01 or 15 / \_\_ / \_\_  
\* Delete as appropriate  
 Subsequent monthly payments: £  Date of subsequent payments:  \* 1st or 15th Monthly  
 Review period: (Tick as appropriate) 12  24  36  months Tick if you do not wish to receive any marketing or promotion information

**STUDENT DETAILS**

**STUDENT 1**  DOB:  /  /   
**STUDENT 2**  DOB:  /  /   
**STUDENT 3**  DOB:  /  /   
**STUDENT 4**  DOB:  /  /

I hereby request NEST Management Limited to make payments on my behalf to the school above. **I also hereby agree to make monthly payments as detailed above and thereafter until such time as I shall give notice to cancel in accordance with the cancellation conditions overleaf.** I agree that if I do not make each payment when due, the total sum for the notice period will become due and payable to NEST Management Limited together with any outstanding payments. I also declare that I have read this agreement (front and back) before signing it and that I have received a copy.

Signature of Payer:  Date:   
 Instructors signature:  Date:

**\*Please remember to sign and date the Direct Debit form below**

**NEST  
Management Limited**
**Instruction to your Bank or  
Building Society to pay by Direct Debit**


Please fill in the form and send to:  
NEST Management Ltd, Unit 3.2, Wilford Business Park, Ruddington Lane, Nottingham NG11 7EP.

**Name and full address of your Bank or Building Society**

To The Manager  Bank/Building Society   
 Address   
  
  
 Post Code

Name of account holder(s)

Bank/Building Society account number

Branch Sort Code

Service User Number

Reference Number

**Instruction to your Bank or Building Society**

Please pay NEST Management Ltd Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with NEST Management Ltd and, if so, details will be passed electronically to my Bank or Building Society.

\* Signature (s)   
 Date

## Terms of the Agreement

### Period of Agreement

- This Agreement will continue until such time as you shall give notice of your intention to cancel as detailed below.
- The instructor agrees that the price for your tuition will not be changed until the review period shown on this Agreement has expired.
- The review period will run from the date of the first payment.
- Prices may be reviewed annually after the review period shown in this Agreement has expired.
- If a price change is made you will be given advance notice in writing at least 10 days before the change is made.

### Payment

- You must pay the monthly payments to us on the dates stated in this Agreement.
- If you fail to pay the whole or any part of the monthly payment on time, we may charge interest on that sum at four percent above Barclays Bank PLC base rate from the due date until it is paid.

### If you break this Agreement

- If you break any term of this Agreement and fail to comply with a default notice sent to you in respect of that breach, we may require you to pay us immediately the whole sum for the notice period together with any outstanding amounts.

### Expenses

- You must pay us on demand such sums as we may notify you from time to time in respect of cheques and direct debit payments which are received by us or claimed by us in respect of this Agreement and which are unpaid, returned or recalled.

### Information about you

- You must notify us in writing of any change in your home address or other information given by you in connection with this Agreement.
- We may record or monitor telephone conversations with you for training and/or research purposes.

### Temporary illness or pregnancy

- In the event of illness, injury or pregnancy we can arrange for your monthly payments to be suspended providing we receive notice in writing together with a note from your doctor.
- It is agreed that this contract and the terms contained in this Agreement can only be varied in writing, signed by a director of NEST Management Limited.

### Cancellation

- In the event of permanent injury or permanent illness, this Agreement and the obligations under it will be cancelled on production of a medical certificate issued by a doctor.
- In the event of death this Agreement will be cancelled and the deceased estate will not incur a liability under this Agreement.
- **This Agreement can be cancelled by giving NEST Management Limited one calendar month's notice of your intention to cancel. When cancellation is given, you will be required to pay for the month you are in (if you have not already done so through your Direct Debit) and pay for the following month.**
- Waiver of the cancellation notice or refunds cannot be given where payments have been made but the student has not attended.
- The cancellation of your Direct Debit does not cancel your obligations of this Agreement.

### Contact information for NEST Management Limited:

- **Phone:** +44 (0)115 945 5030
- **Email:** enquiries@nestmanagement.co.uk
- **Post:** NEST Management Limited, Unit 3.2, Wilford Business Park, Ruddington Lane, Nottingham, NG11 7EP

Registered in England No: 03928678  
Authorised and regulated by the Financial Conduct Authority No: 765747

(This guarantee should be retained by the Payer)

## The Direct Debit Guarantee



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits
- If there are any changes to the amount, date or frequency of your Direct Debit, NEST Management Limited will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request NEST Management Limited to collect a payment, confirmation of the amount and date will be given to you at the time of the request
- If an error is made in the payment of your Direct Debit, by NEST Management Limited or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society
  - If you receive a refund you are not entitled to, you must pay it back when NEST Management Limited asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.